

MT. BAKER RIM COMMUNITY CLUB MINUTES

BOARD MEETING OF January 15, 2016

1. Meeting called to order at 8:00 by *Phil Hobman, President, it being determined that a quorum of the Board was present.*

Directors present: *Phil Hobman, President; Bob Jamesson, Grounds & Maintenance Director;; Roy Graham, Member Relations Director; Ed Keller, Violations Director and Vice President, Kristen Lee, Legal and Insurance Director*

Directors absent: *Susanne Savery, Treasurer; Roz Schott, Secretary; David Hill, Property Standards Director; Ludmilla Vacek, Director-at-Large*

2. **Members' question period (five minutes per member)**

None

3. **Approval of November 20, 2015 board meeting minutes**

ACTION: Ed moved to approve the November minutes; Phil seconded; the motion passed.

4. **Correspondence**

November and December 2015 Member to Board Communication report is on file with the final copy of these minutes in the office.

5. **Directors' Reports** (*Directors reports as submitted are on file with the following additions*)

a. **Treasurer**

The Treasurer written report is on file with the final copy of these minutes in the MBR office.

Motion by Phil and seconded by Roy to provide funding for Angela to enroll in Quickbook courses at Western Community College. Discussion followed. Motion passed.

b. **Legal and Insurance**

Updated confidentially forms were given to Board members present to sign. Absent Board members will be emailed a copy to sign and return to the office for filing.

c. **Grounds & Maintenance**

Window replacement project is tentatively scheduled for the end of April through early May 2016.

It was moved by Phil and seconded by Bob to replace existing damaged siding with cedar to match what is currently installed. Discussion followed focused on the advantages and disadvantages of using cedar versus Hardee Plank. Motion passed.

d. Property Standards

- *Ed brought to the board's attention that several projects were undertaken by members with only verbal requests or permission. This has led to some projects that do not comply with property standards. The caretaker will require all new projects to be submitted in writing including all the required specifics of the project. Approval may be given verbally by Property Standards, but a written approval must be on file in the MBR office. This is in keeping with current regulations.*
- *Motion by Ed and seconded by Kristin; In compliance with Whatcom County requirements, a minimum of 10' clearance from any other structure is now required. An 18" eave is allowed, making the minimum clearance of 7' required from any other roof.*
 - *Motion passed*

e. Violations

Ed Keller, Violations Director Report

Old violations

- *#176015 Newbury has been fined \$100.00 for failure to removed disassembled RV as promised. Member has 15 days to remove or a second fine of \$200.00 will be assessed and notification sent.*
- *#22007 Kennedy will be sent a compliance request for a time table the member can complete of their repair work in progress.*
- *14026 Howler has exceeded his requested time for storage of his utility trailer and has been fined \$100.00. He has 15 days to comply or a second fine notification of \$200.00 will be sent.*

6. Unfinished Business

a. By-Law committee to review and recommend changes for 2016 AGM

The committee has not met at this time due to work schedule issues. Ed will lead the committee and begin the committee review process and work.

b. Motion by Ed, seconded by Kristen to change the wording to schedule violations and fines. (see report on file for further details). Motion passed.

7. New Business

a. Discussion regarding updating MBRCC Website. Kristen has agreed to take on gathering more information regarding how to best upgrade the website and will report back to the board in February

b. The board approved purchase of a new lockable file cabinet for the MBR office..

Meeting adjourned at __9:31 p.m._____

*The Board may convene in closed executive session to consider personnel, legal, liability, or issues dealing with violations.

Next Board meeting is Friday, February 19, 2016 at 8:00 p.m. in the clubhouse.